APPLICATION FOR SETTING UP INFRASTRUCTURE FACILITY FOR STP UNITS

##### <Name of the ISP Unit>

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | (a) | Name of the applicant firm | : |  |
|  | (b) | Regd. Office Address | : |  |
|  |  (c) | Name of the proposed infrastructure facility for STP units, if any | : |  |
|  | (d) | Location and address of the proposed infrastructure facility for STP units | : |  |
|  | (e)  | Names / no. of building proposed for STP/EHTP units (as a processing area )  |  |  |
|  | (f) | Telephone No.  | : |  |
|  | (g) | Fax No.  | : |  |
|  | (h) | E-mail  | : |  |
|  | (i) | Website, if any | : |  |
| 2 | (a) | Details and brief background of the promoters | : |  |
|  | (b) | Passport No. of promoters | : |  |
|  | (c) | Copy of IEC number  |  |  |
|  | (d)  | PAN Number(Whether a copy of PAN Card of understanding implementing the project is available) | : |  |
| 3 | (a)  | Total Project Cost  | :  |  |
|  | (b) | Capital Structure of the project  | :  |  |
|  | (c) | Sources of Finance for the project (with break-up) | : |  |
| 4 | (a)  | Details of the plot / land area (acres / sq. mtrs) :  | : |  |
|  | (b) | Proof of possession of land and clearance obtained from the State Government authorities for implementation of the project (Details)  | :  |  |
|  | (c) | Detailed approved map/plan of the above project from respective Govt. Authority. ( Highlighting the name of Firm, Address of area /no. of building, no. of floors in each building & area in Sq.ft /Sq.mtrs in building for STP/EHTP units with attestation stamp by proposed ISP ) |  |  |
|  | (d) | Details of Approval / Industrial License for setting up IT park from Director of Industries, state government in the name of proposed ISP  |  |  |
|  | (e) | Ownership of the land/building, share-holding, approval required from Govt. bodies |  |  |
|  | (f) | If the change in name of Land owner, details of approvals from approving authority with relevant changes in company secretarial documents  |  |  |
|  | (g) | In case change in Name of the land owner then details of all . Licenses / State Govt. Clearances/ sanctions from local authorities/ clearances from MOEF in the new name / existing landowner |  |  |
|  | (h) | In case of change in name of Landowner, undertaking from existing landowner giving the commitment of taking over all liabilities of ISP giving the details of relations of OLD owners & New owner if any |  |  |
|  | (i) | Number of phases planned for completion of the project and the phase-wise details | :  |  |
|  | (j) | Proof of Environmental Clearance from Ministry of Environmental Clearance regd. the above project |  |  |
|  | (k) | Clearance from Pollution Control Board of State  |  |  |
|  | (l) | Names /Number of buildings to be constructed and the number of floors in each building, phase-wise ~~and total~~  | :  |  |
|  | (m)  | Details of built up area (sq.ft). for providing proposed infrastructure facilities to STP /EHTP units ( Building wise & floor wise Built up area for STP/EHTP units)  | :  |  |
|  | (n) | Likely date of completion of each phase  | :  |  |
| 5 | (a)  | Details of infrastructure facilities to be provided to STP /EHTP units  | :  |  |
|  | (b) | Number of STP units likely to be accommodated in proposed infrastructure facility for STP units, duly supported with tie-ups | :  |  |
|  | (c) | Any common facilities /amenities like video conferencing, conference/meeting hall/ auditorium/disaster recovery centers/ Data centers Telecommunication facilities from ISPs like STP/Relaince/ Airtel/ Tata Comm/Parking /Banking facilities/ ATMs / Hotel/ ( As non-Processing area ) for STP/EHTP units for which duty exemption benefit can not be availed  |  |  |
|  | (d) | Present status of implementation of the project and likely date of completion of the project  | :  |  |
| 6 | (a)  | List and total value of capital goods to be procured ( Building wise Quantity with the range of capacity or tentative specifications )  | :  |  |
|  |  | Imported (CIF Value) |  |  |
|  | (b) | List and CIF value of items proposed to be imported CG Building wise under Customs Notification No: 153/93 dated 13.08.93, duly supported with proforma invoices (phase-wise and in total) |  |  |
|  | (c) | Justification for import  | : |  |
| 7 | (a) | Name of Contact Person  |  |  |
|  | (b) | Designation  |  |  |
|  | (c) | Address |  |  |
|  | (d) | Tele. No.  |  |  |
|  | (e) | Fax No.  |  |  |
|  | (f) | Email  |  |  |
|  | (g) | Cell Phone Number, if any  | :  |  |
| 8 |  | An undertaking to be submitted by the applicant on the letterhead of the applicant company regarding approval for setting up of infrastructure facility for STP units, as under: *“The development of “Name of the IT Park” at give address of location is meant only for Software Technology Park (STP) units for export of software”.*Whether the undertaking is available  |  : |  |
| 9 | (a) | Demand Draft for Rs. 2,500/- for registration in favor of STPI-Jurisdiction payable at the respective jurisdiction. Prior permission of the IMSC is required for import of specific items listed in the Customs Notification No. 153/93 dated 13.08.1993, as amended from time to time  | :  |  |
|  | (b) | DD of Rs. 5000/- in the name of “ Pay accounts officer of Ministry of Commerce & Industry” payable at Delhi |  |  |